

Invitation for Bids 14-22 Addenda Two: May 16, 2014

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

Please be advised that a tour of RIPTA's facilities for the purpose of viewing the Fire Alarm Systems and their components. That will be the sole purpose of the meeting. The only questions entertained will be specific to the technical components of the respective system, no other questions will be entertained.

The meeting will be held at 9:30 am. The meeting will commence at RIPTA's Newport location. 350 Coddington Highway, Middletown, RI. It will then proceed to RIPTA's Kennedy Plaza location, ending at the Elmwood Campus. Due to the unknown amount of attendees and detail required, we are unable to estimate how long we will be at each facility.

The bid response deadline has been extended until June 20, 2014 at 1:00 pm

Attached please find minutes of Pre-Bid Meeting held May 15, 2014.

The meeting came to order at 1:02 p.m. Michael J. McGrane, RIPTA Contracts Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present. Mr. McGrane gave a brief background of the specifications for the Proposal Package and the purpose of this meeting. Mr. McGrane asked those present to identify themselves when asking questions.

Michael McGrane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 43. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance. He also cautioned bidders not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael McGrane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 65 of the Proposal Package. They are not the same requirements utilized by other State Agencies.

Mr. McGrane reminded those present that this is a prevailing wage contract. This contract has two main components: Quarterly Inspection of the Fire Alarm System and a vendor to provide both emergency and non emergency repairs to the Fire Alarm System. Vendors are reminded that no work can proceed without a Purchase Order from the Authority. Bidders are allowed to use subcontractors, but the Authority will only pay the prime contractor. The rates must be the same as those included in the bid submittal.

The following questions were electronically by **Ms Vicki LaRochelle of Tyco Simplex Grinnell**

1. Is there a Pre Bid Meeting?

RIPTA Response: Yes

2. On Page 80, under RIPTA Locations heading, Letter H reads "Other locations within the f Rhode as directed by RIPTA." Could you briefly explain this?

RIPTA Response: This clause is in the Specifications merely to give the Authority the ability to add other locations during the life of this contract, should the need arise. The price for these additional locations would be negotiated with the Vendor

3. On Page 78, year 5 end date is August 31, 20019

RIPTA Response: 20019 is a typographical error. The correct end date should be August 31, 2019.

Mr. Christian Miles of APMC Electric raised the following question:

Does the current system require a lot of repairs?

Thomas Clupny of RIPTA: No they seem to be reliable.

Are the results of the last bid available?

Michael M^cGrane, RIPTA: Yes, they will be issued as part of the Addenda. Bidders are cautioned that that bid is five years old and has been amended.

Based upon the consensus of those present it was decided to schedule a tour of the facilities at a later date, sometime during the first week of June, 2014

The meeting was opened to questions from the various participants:

There being no further business, the meeting adjourned at 2:15 p.m.

Respectfully submitted

Michael J. M^cGrane

Contracts Manager

[illegible]